

# CHEDDINGTON PARISH COUNCIL

MINUTES OF THE DECEMBER MONTHLY MEETING HELD ON  
WEDNESDAY 6<sup>th</sup> DECEMBER 2023 AT 7PM IN THE PAVILION



## 150/23 ATTENDANCE AND APOLOGIES

Present - Cllr C Fee in the Chair, Cllr A Hollett, Cllr D Bevan, Cllr T Richards, Cllr T Daly and Roz Roberts, Clerk

No members of the Public were in attendance.

### **Apologies:-**

Cllr Chris Poll - Buckinghamshire Council – Full Council Meeting  
Cllr Peter Brazier – Buckinghamshire Council - Full Council Meeting  
Cllr Derek Town - Buckinghamshire Council - Full Council Meeting  
Cllr D Finch - Holiday  
Cllr K Oastler - Unwell

## 151/23 PUBLIC FORUM

There was no public forum.

## 152/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

## 153/23 APPROVAL OF MINUTES

The Minutes of the Parish Council's Monthly meeting held on the 1<sup>st</sup> November 2023 were approved and signed by the Chair.

## 154/23 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

All Local Members were attending a Full Council meeting at Buckinghamshire Council

## 155/23 CLERK'S UPDATE REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report.
- **Barratts - Land at Gooseacre** – Nothing to report. Clerk had chased Max Rankin again.
- **Connecting Path Suggestion at Recreation Ground** – On hold.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – Clerk had received an update from Mr Fuller on the 25<sup>th</sup> October. Advised that he was currently in contact with the developer and hoped to be able to give a firmer update and the resolution in late December.
- **Orchard Manor** – Nothing to report.
- **Future development of football/sports facilities at the Recreation Ground – MUGA** – Clerk met with Craig Lambert from Craig Lambert Associates on 27<sup>th</sup> November, as agreed, who will prepare and submit the planning application. It was agreed to proceed as soon as possible. Clerk will confirm and liaise with Sport Courts UK to request the use of their quote/plans for the planning application.
- **Football Pitch Upgrading, Cheddington Recreation Ground** – Football Foundation Grant was awarded on 17<sup>th</sup> November. Before the Year 1 claim can be made, the Clerk and Jack Sangster from Cheddington Football Club have to complete a Grounds Management Association Level 1 Football Groundsmanship course (online) as part of the terms of the grant. Clerk has contacted Juian Morris, GMA Senior Regional Pitch Advisor regarding recommended pitch contractors and is awaiting feedback.
- **Toilet at Pavilion** – Design received and circulated to Parish Councillors. Glen Harding, GHA Trees Ltd to visit site on 6<sup>th</sup> December to prepare the Tree Preservation Order Report for the planning application.

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- **General**

- **Air Source Heat Pump at the Pavilion** – There had been an issue reported to the Clerk regarding the radiators. Clerk contacted Better Planet and arranged an engineer visit to service. Advised system should be serviced every year. Clerk diarised. £425 for a full service. Pressure had dropped and filters blocked inside and out.
- **Friendship Bench** – Chosen bench not available until 29<sup>th</sup> January. John Dearn contractors have agreed to install. Clerk sent a location plan and bench details. Agreed to pre-order the bench.
- **Inspection of All Play/Fitness Equipment** – Playground Facilities to confirm date for annual inspection but advised week before Christmas.
- **Grit bin at bottom of Church Hill** – Installed.
- **Village Sign installed.**
- **Defibrillator at Village Hall** – Match fund grant awarded to Parish Council. Order placed. VH maintenance men will install the unit as advised. Clerk will register on The Circuit database along with the other 2 defibs in the village and advise residents.
- **Allotments Update** – No applications for warden position received so the Allotment working group would manage the plots. All rents for 23-24 had been collected. Water turned off for the Winter season. Clerk advised that an issue regarding membership of the National Allotment Society, had arisen when an allotment member asked the Parish Council to arrange because this membership provided individual plot insurance cover at a reduced rate. This has been previously privately organised by allotment members. Clerk contacted BMKALC who advised that the PC had discharged its parish responsibility with its current insurance and that it was up to holders to insure their individual plots. BMKALC also advised that a council could not receive funds and forward them onto an external body with whom they do not have a direct agreement. This would be against money laundering rules. Any money received by the council is for the council's account. The individual who kindly agreed to collect the membership fees for 23-24 NAS membership has advised that he will not be continuing this for Year 24-25. The working group would include this in the Spring Newsletter.
- **Engraving 'missing' names on the Cenotaph** – Clerk had contacted Sunset Memorials. No response to date.
- **Car Park Light at Recreation Ground** – As advised by RPL's electrician, Clerk had regularly checked the trip switch. Unfortunately, it was still tripping. Agreed to get quote for new cable for lights and possible pathway lighting.
- **BMKALC: - Local Government Services Pay Agreement 2023** – Official notice received. Clerk applied, as advised by BMKALC, the back pay and hourly rate, as previously, in the November salary.
- **Budget and setting precept meeting date** – As precept figure due in by 31<sup>st</sup> January it was agreed to decide on a financial meeting date at the January Parish Council meeting. Clerk would prepare the figures.

### **156/23 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS**

**20.11.23 - Rose Nightingale, Resident** – email - Near accident on crossing across from Orchard Manor – Clerk asked to contact Darryl Bonsor to get contact details/email of where residents could express their concerns/advise of any near accidents. Cllr Hollett advised that it was both the driver and pedestrians' responsibility to take care, but he agreed that there was not enough warning signage on approach to the crossing. Could this be investigated as it was made clear that Buckinghamshire Highways did not have any concerns about the positioning of the crossing. Cllr Richards asked what could be done to make it safer/more prominent if it could not be moved.

**20.11.23 - Giovana (Joanne Cap)** – email - Cheddington dates for Farmer's Markets in 2024. Requesting permission to allow stalls to be on the grassed areas, weather permitting, for the events – Agreed.

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**30.11.23 - Caroline Tutty, Resident** – email – Concerns regarding the grass cutting at the larger green spaces in the village. Felt it was not short enough and questioned the type of equipment the contractor used this year. The Clerk will discuss the Year 2024 cutting season with the contractor, prior to the beginning of the cutting season in March.

**05.11.23 - Sophie Lee, Resident, Station Road** – email - Pavilion enquiry - Speedwatch figures along Station Road.

Clerk had clarified that the PC's Speedwatch article in the December Newsletter did not actually 'state there isn't a speeding issue in the village' as implied in Ms Lee's email. Clearly, the PC did not want any misinterpretation by residents.

PC would investigate putting the MVAS where suggested, if there was a suitable pole where it could be attached, along Station Road.

Clerk advised how the MVAS unit actually registered vehicles i.e., at 30mph most police forces have a tolerance of 10% plus 2mph thus the MVAS unit triggers at 35mph.

Clerk also enquired if the Station Road Speedatch group had been able to get the Thames Valley Police 'official' speed van out and suggested sending the Station Road figures to them to pursue this.

Cllr Richards suggested speaking to the Tring/Leighton Buzzard Clerks about what was the rationale behind the implementation of a 20mph speed limit and how they collated their data.

### **157/23 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED**

#### **Pitstone Quarry Restoration - Information from open day**

Cllr Fee had attended the open day. Present – a few members of the public, the National Trust, the owner of the quarry, Tim Clark of Clark Contracting and AA Ecology (AAE). She explained that this long-term restoration plan for the quarry would cover a very large area and that the quarry would still function when the 1<sup>st</sup> phase was open. They hoped the 1<sup>st</sup> phase would be open by 2024 if planning permission was granted by Hertfordshire and Buckinghamshire Councils. The restoration included a major clean-up of the site, a wild swimming area and a car park for 60 spaces and it appeared that as each stage was completed it would be handed over to the National Trust.

Cllr Fee felt overall that it is a positive plan and would help relieve the pressure currently on the National Trust's Ashridge Estate which attracts so many visitors that the area is being spoilt. However, it does mean that our village and many others will no longer be able to use the "Beechwood Policy" (Chilterns Beechwood Special Area of Conservation) when determining planning applications as the quarry facility will provide suitable alternative natural greenspace less than 12 km away.

### **158/23 FINANCIAL MATTERS**

a) The December 2023 payments, in accordance with the financial report, were checked and signed off by Cllr Fee and by Cllr Bevan.

### **159/23 PLANNING MATTERS**

#### **Applications Received via Buckinghamshire Council: -**

**23/03366/APP - 6 Hill Side Cheddington Buckinghamshire LU7 0SP** - Householder application for a first-floor side extension – No Objection

**23/03425/APP - 1 Horseshoe Close Cheddington Buckinghamshire LU7 0SB** - Householder application for 1.5 storey side extension and alterations to front parking area – No Objection

**20/02947/APP - Land At Church Hill And Mentmore Road Cheddington Buckinghamshire** - Erection of 4 No. detached houses with access and associated landscaping – Object for same

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reasons submitted by the Parish Council in 2019 as the reasons still stand, are valid and the ecological issue had not been addressed regardless of the report provided by AAE.

### **Determinations by Buckinghamshire Council: -**

No determinations had been received.

### **Other Planning Matters: -**

No other planning matters.

### **148/23 REPORT ON ANY URGENT MATTERS**

Nothing reported.

### **149/23 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on Wednesday 3<sup>rd</sup> January 2024.

The meeting finished at 8.25 pm.

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**FINANCIAL APPENDIX**

**MONTH 9**

**AS AT 04/12/2023**

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 04.12.23 FYI
<b>DIRECT DEBIT PAYMENTS DEBITED</b>						
DD175	02/11/2023	Buckinghamshire Council re Pavilion Bins Sept 23	£ 14.60	£ -	£ 14.60	
DD176	20/11/2023	N Power - Street Lights 01.10.23-31.10.23	£ 1,362.59	£ 272.52	£ 1,635.11	
DD177	22/11/2023	BT re. wifi - Pavilion November 23	£ 49.86	£ 9.97	£ 59.83	
DD178	22/11/2023	Bank Charges to 31 October 2023	£ 6.20	£ -	£ 6.20	
DD179	23/01/2023	Epson - Printer Subscription 18.11-17.12.23	£ 29.91	£ 5.98	£ 35.89	
DD180	27/11/2023	Wave - Pavilion 12.08.23-11.11.23	£ 79.94	£ -	£ 79.94	
DD181	28/11/2023	Nest - Clerk Pension November 23	£ 139.65	£ -	£ 139.65	
DD182	29/11/2023	02 - Clerk's Mobile 13.11.23-12.12.23	£ 13.90	£ 2.78	£ 16.68	
DD183	29/11/2023	Wave - Allotments 15.08.23-14.11.23	£ 82.46	£ -	£ 82.46	
DD184	04/12/2023	Buckinghamshire Council re Pavilion Bins Oct 23	£ 15.65	£ -	£ 15.65	
		<b>TOTAL DDs Made</b>	<b>£ 1,794.76</b>	<b>£ 291.25</b>	<b>£ 2,086.01</b>	
<b>DD PAYMENTS TO BE MADE</b>						
		<b>TOTAL DDs To Be Made/Clear</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	
<b>ONLINE PAYMENTS MADE</b>						
OL185	08/11/2023	Mrs E R Roberts Amazon - Wire/Stain	£ 22.70	£ 4.54	£ 27.24	
OL186	08/11/2023	Alan Hollett Batteries	£ 4.75	£ -	£ 4.75	
OL187	08/11/2023	Vision Build - Bins	£ 3,435.00	£ -	£ 3,435.00	
OL188	13/11/2023	Mr B D Matthews Inv 1615	£ 570.00	£ 114.00	£ 684.00	
OL189	24/11/2023	E R Roberts - Salary November 23	£ 1,612.07	£ -	£ 1,612.07	
OL190	24/11/2023	HMRC (06.11-05.12.23)	£ 473.72	£ -	£ 473.72	
OL191	30/11/2023	London Hearts - Defib Village Hall	£ 750.00	£ 150.00	£ 900.00	
OL192	30/11/2023	Lucy Lawson Inv no. 003	£ 263.08	£ -	£ 263.08	
CHQ985	01/12/2023	Buckinghamshire Council re. Grit Bin, Church Hill	£ 450.00	£ -	£ 450.00	
OL193	01/12/2023	Simon Barrow Inv SB0311 November 23	£ 2,283.33	£ 456.67	£ 2,740.00	
OL194	01/12/2023	Wel Medical Inv I272050	£ 125.85	£ 25.17	£ 151.02	
OL195	04/12/2023	Keith Malcolm Inv no.017	£ 465.63	£ -	£ 465.63	
		<b>TOTAL OL Payments Made</b>	<b>£ 10,456.13</b>	<b>£ 750.38</b>	<b>£ 11,206.51</b>	
<b>ONLINE PAYMENTS TO BE MADE</b>						
OL196	07/12/2023	E R Roberts - Expenses November 23	£ 14.66	£ 2.93	£ 17.59	
OL197	07/12/2023	Wendover Canal Trust Annual Sub	£ 37.50	£ -	£ 37.50	
OL198	07/12/2023	Leighton Hire Centre Inc 76232	£ 109.20	£ 21.84	£ 131.04	
OL199	07/12/2023	Network Security Inv 14680 Alarm Annual Sub	£ 41.22	£ 8.24	£ 49.46	
OL200	07/12/2023	Lamps & Tubes Inv 71400	£ 298.68	£ 59.74	£ 358.42	
OL201	07/12/2023	Hugo Hardy Inv 018	£ 660.00	£ -	£ 660.00	
OL202	07/12/2023	EuroOffice Inv 4460410 - Pavilion Cleaning Products	£ 66.51	£ 13.28	£ 79.79	
OL203	07/12/2023	Methodist Church - Warm Spaces Oct/Nov 23	£ 200.00	£ -	£ 200.00	
OL204	07/12/2023	Better Planet Inv 5784	£ 425.00	£ -	£ 425.00	
OL205	07/12/2023	Leighton Hire Centre Inc 76332	£ 119.60	£ 23.92	£ 143.52	
		<b>TOTAL OL Payments To Be Made</b>	<b>£ 1,972.37</b>	<b>£ 129.95</b>	<b>£ 2,102.32</b>	
<b>CURRENT ACCOUNT - Community</b>						
R95	31/10/2023	Allotment Rent - Plot 24C 24D O4	£ 31.80	£ -	£ 31.80	
R96	31/10/2023	Kirsty Lowry Inv 2023/180	£ 52.08	£ 10.42	£ 62.50	£ 62.50
R97	01/11/2023	Allotment Rent - Plot D22	£ 9.50	£ -	£ 9.50	
R98	01/11/2023	Julie Campbell Inv 2023/193	£ 364.58	£ 72.92	£ 437.50	£ 437.50
R99	01/11/2023	Sally Anne Butcher Wignall (Butcher) Inv 2023/192	£ 312.50	£ 62.50	£ 375.00	£ 375.00
R100	01/11/2023	Allotment Rent - Plot 8D	£ 8.00	£ -	£ 8.00	
R101	05/11/2023	Allotment Rent - Plot 6C & 26D	£ 18.00	£ -	£ 18.00	
R102	06/11/2023	HMRC VAT 01.07.23-30.09.23	£ 29,902.68	£ -	£ 29,902.68	
T15	06/11/2023	Transfer to Savings Account	<b>-£ 27,000.00</b>	<b>£ -</b>	<b>-£ 27,000.00</b>	
R103	06/11/2023	Cheddington Tennis Club Inv 2023/194	£ 125.00	£ 25.00	£ 150.00	£ 150.00
R104	07/11/2023	Cheddington Scouts (Cubs) Inv 2023/190	£ 31.26	£ 6.24	£ 37.50	£ 37.50
R105	07/11/2023	Allotment Rent - Plot 11B, 11C & 11D/O1 & O3	£ 42.00	£ -	£ 42.00	
R106	07/11/2023	Allotment Rent - Plot 5D	£ 8.00	£ -	£ 8.00	
R107	07/11/2023	Allotment Rent - Plot 1B, 20C, 20D, 21C & 21D	£ 50.00	£ -	£ 50.00	
R108	07/11/2023	Allotment Rent - Plot 27A & 27B	£ 24.00	£ -	£ 24.00	
R109	08/11/2023	Cheddington Petanque Inv 2023/195	£ 31.25	£ 6.25	£ 37.50	£ 37.50
R110	08/11/2023	Allotment Rent - Plot 12A, 17B, 28B, 9, 8C	£ 57.00	£ -	£ 57.00	£ -
R111	08/11/2023	Allotment Rent - Plot 24A	£ 16.00	£ -	£ 16.00	£ -
R112	08/11/2023	Allotment Rent - Plot 10C & 10D	£ 24.00	£ -	£ 24.00	£ -
R113	11/11/2023	Allotment Rent - Plot 8B & O2	£ 25.50	£ -	£ 25.50	£ -
R114	13/11/2023	Allotment Rent - Plot 10A	£ 16.00	£ -	£ 16.00	£ -
T16	13/11/2023	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	
R115	14/11/2023	Allotment Rent - Plot 14ABC	£ 28.00	£ -	£ 28.00	£ -
R116	14/11/2023	Allotment Rent - Plot 6D & 7D	£ 24.00	£ -	£ 24.00	£ -

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R117	16/11/2023	Allotment Rent - Plot 18A,10B, 31A, 3B,18C, a8D & 18B	£ 48.00	£ -	£ 48.00	£ -
R118	16/11/2023	Grace Jackson Inv 2023/196	£ 31.25	£ 6.25	£ 37.50	£ 37.50
R119	17/11/2023	OFGEM - ASHP 03.08.23-02.11.23	£ 46.43	£ -	£ 46.43	£ 46.43
R120	20/11/2023	Jack Sangster Inv 2023 191	£ 28.65	£ 5.73	£ 34.38	£ 34.38
R121	22/11/2023	Allotment Rent - Plot 22A	£ 16.00	£ -	£ 16.00	
R122	23/11/2023	Allotment Rent - Plot 5C & 5B	£ 12.00	£ -	£ 12.00	
R123	24/11/2023	Masons Minibus Inv 2023/197	£ 93.75	£ 18.75	£ 112.50	£ 112.50
R124	24/11/2023	Allotment Rent - Plot 17D,19D,15C D	£ 34.00	£ -	£ 34.00	
R125	24/11/2023	Allotment Rent - Plot 4D	£ 16.00	£ -	£ 16.00	
R126	26/11/2023	Allotment Rent - Plot 16D	£ 16.00	£ -	£ 16.00	
R127	03/12/2023	Allotment Rent - Plot 16B	£ 18.00	£ -	£ 18.00	
T17	01/12/2023	Transfer from Savings Account	£ 6,000.00	£ -	£ 6,000.00	
R128	04/12/2023	Julie Campbell Inv 2023/198	£ 385.42	£ 77.08	£ 462.50	£ 462.50
R129	04/12/2023	Sally Anne Butcher Wignall (Butcher) Inv 2023/199	£ 437.50	£ 87.50	£ 525.00	£ 525.00
			<b>£ 16,384.15</b>	<b>£ 378.64</b>	<b>£ 16,762.79</b>	<b>£ 2,318.31</b>
		<b>SAVINGS ACCOUNT - BMM</b>				
T15		Transfer from Current Account	£ 27,000.00	£ -	£ 27,000.00	
T16		Transfer to Current Account	<b>-£ 5,000.00</b>	<b>£ -</b>	<b>-£ 5,000.00</b>	
T17		Transfer to Current Account	<b>-£ 6,000.00</b>	<b>£ -</b>	<b>-£ 6,000.00</b>	
			<b>£ 16,000.00</b>	<b>£ -</b>	<b>£ 16,000.00</b>	
		<b>BALANCES 04.12.23</b>				
		Current A/c			£ 5,335.96	
		Savings A/c			£ 142,418.06	
		<b>TOTAL</b>			<b>£ 147,754.02</b>	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 2,102.32	
		<b>CURRENT BALANCE</b>			<b>£ 145,651.70</b>	